

# LOCAL COUNCIL GRANT COMMITTEE

**Purpose:** Recognize and grant funds to local councils for implementing a project of merit which promotes literacy.

**Chair:** Vice President (Amanda Lickteig) [vseeger@yahoo.com](mailto:vseeger@yahoo.com)  
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**Committee:** Executive Board

## LOCAL COUNCIL GRANT COMMITTEE CHARGES-

**Budgeted for the year:** \$1,025.00

**Application Deadline:** June 15, 2016

1. Publicize the Local Council Grant for special project or program promoting literacy. (Use Summer Leadership, the newsletter, KRA Web Page, and correspondence to local council presidents for promotion).
2. Acknowledge receipt of application to each council submitting one. All written communication must appear on KRA letterhead.
3. Evaluate proposals on thoroughness of application, merit of project or program in promoting literacy, and need of the council.
4. Grant funds based on evaluation.
5. Chair needs to notify treasurer for check to be forwarded to council receiving grant.
6. Notify councils awarded Local Council Grants and ask them to be present at the KRA Conference for recognition.
7. Notify applicants that will not be awarded Local Council Grants. Thank them for their applications. Give them reasons that their proposals could not be funded at this time. Encourage them to apply in the future.
8. Award certificates to recipients of the Local Council Grants at the KRA Conference. Each chairperson who needs a certificate for an award will make arrangements with the Treasurer for the appropriate KRA Certificate.
9. Submit press releases to local paper(s) of councils receiving Local Council Grants.
10. Ask recipients to submit stories for newsletter about the projects and programs that were funded with the Local Council Grants.
11. Encourage recipients to share projects and programs at the KRA Conference and Summer Leadership.
12. Notify President elect of councils who applied for a Local Council Grant for Sunflower Merit Award purposes by Summer Leadership.