

LITERACY AWARD COMMITTEE

Purpose: Recognize those helping to promote literacy in the corporate, professional and volunteer categories.

Executive Board Liaison: Vice President (Victoria Seeger)

Chair: Sonja Ezell

literacyaward@kansasread.org

Members: Debra Schapaugh

debras@manhattan.k12.ks.us

LITERACY AWARD COMMITTEE CHARGES -

Budgeted for the year: \$25.00

Application Deadline: June 15, 2016

1. Make a presentation during Summer Leadership outlining the purpose of the award(s) and the procedure for submitting nominations.
2. Distribute nomination forms to all local council presidents to accommodate the three levels for the literacy award(s): Corporate, Professional, and Volunteer with awards to be given at the discretion of the committee.
3. Select and notify recipient(s) for the Literacy Award(s). Also notify the nominating council. Ask that winners not publicize the information until award is presented. Ask that the winners provide the name of their local newspaper.
4. Confirm intent to attend conference from award recipient. Forward this information to the KRA President-elect. Winners will receive two complimentary tickets to the banquet. Additional tickets may be purchased depending on availability.
5. Award winners will receive a framed certificate. Presentation will be made at the KRA State Conference. Notify KRA treasurer by September 1 of award winners so certificates can be designed.
6. Send a list of councils submitting nominations to KRA President-elect by Summer Leadership.
7. Forward information to the Public Relations Committee chair for the development of a press release.
8. Submit an article on the Literacy Award recipient(s) to the Spring KRA Newsletter.
9. Complete the State Councils Report on the Literacy Award and forward to ILA to meet the Service Award requirement.
10. All councils must be notified regarding the placement of their nominees.
11. Submit Award of Excellence, I. Service to Councils and Members - optional item A & G, to the KRA President in completed form by January 15.